

CONSTITUTION AND ETHICS COMMITTEE

MONDAY 27 FEBRUARY 2023

6.00 PM

Bourges/Viersen Room - Town Hall

AGENDA

Page No

1. **Apologies for absence**

2. **Declarations of Interest**

At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests or is a "pending notification" that has been disclosed to the Director of Legal and Governance Services

3. **Minutes of the Meeting Held on 21 November 2022** 3 - 8

Approval of the Minutes Held on 21 November 2022

4. **Timetable for Reviewing Peterborough City Council Constitution** 9 - 12

5. **Process for Appointing to Outside Bodies** 13 - 28

6. **Update to Civic Protocol** 29 - 50

7. **Constitution and Ethics Committee Start Time 2023/24** 51 - 54

INFORMATION AND OTHER ITEMS

8. **Dispensations Issues**

To note there have been no dispensations granted since the last meeting.

9. **Update on National Issues**

To note there have been no updates on national issues since the last meeting.

10. **Code of Conduct Complaints** 55 - 58

11. **Work Programme, Future Dates, and Member Issues** 59 - 64

Emergency Evacuation Procedure – Outside Normal Office Hours

In the event of the fire alarm sounding all persons should vacate the building by way of the nearest escape route and proceed directly to the assembly point in front of the Cathedral. The duty Beadle will assume overall control during any evacuation, however in the unlikely event the Beadle is unavailable, this responsibility will be assumed by the Committee Chair. In the event of a continuous alarm sounding remain seated and await instruction from the duty Beadle.

Recording of Council Meetings: Any member of the public may film, audio-record, take photographs and use social media to report the proceedings of any meeting that is open to the public. Audio-recordings of meetings may be published on the Council's website A protocol on this facility is available at:

<http://democracy.peterborough.gov.uk/ecSDDisplay.aspx?NAME=Protocol%20on%20the%20use%20of%20Recording&ID=690&RPID=2625610&sch=doc&cat=13385&path=13385>



There is an induction hearing loop system available in all meeting rooms. Some of the systems are infra-red operated, if you wish to use this system then please contact on 01733 296334 as soon as possible.

Committee Members:

Councillors: Coles, W Fitzgerald, M Jamil (Vice Chairman), Jones, Sainsbury, N Sandford (Chair) and Simons

Substitutes: Councillors: Haseeb and A Shaheed

Further information about this meeting can be obtained from on telephone 01733 452233 or by email – karen.dunleavy@peterborough.gov.uk